

Career Discovery Profile

Identifying Information	Name:
Date Completed	
Date of Birth/ Age	
Address Contact phone Contact email	
Emergency contact Phone Email	
Author's name, Title, Agency Phone Email	

Discovery Activities & Data Collected	Date:
Review of IEP, ISP, IPE, etc.	
Initial meeting	
Home visit	
Neighborhood observation	
Team meetings	
Staff/ teacher interviews	
Social Observations	
Vocational Observations	
Benefits Analysis	
Employment planning meeting	

Team Members	Role	Phone	Email

Summary of Skills (Summarize identified skills that have been demonstrated and verified)

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Summary of Interests/ Emerging Skills (Summarize activities, hobbies, talents that the individual enjoys (home, school, work, leisure))

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Character/ Personality traits (Summarize his/her personality, idiosyncrasies, habits and routines)

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Ideal Conditions (Summarize those conditions that must be in place for any job that he/she may be working in; ie, morning/evening, inside/outside, specific hours of the day, noisy/quiet, work with public/outside public eye, etc.)

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Environments to Avoid (Summarize activities he/she is known to dislike and environments/situations that should be avoided when looking for job opportunities)

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Learning Style (Support needs and preferences for learning new skills)

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Transportation (Summarize the transportation resources necessary; ie., transportation assessment needed, takes public transportation, receives transportation with public funds, family/friends can transport)

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Medical Concerns at Work (List medical issues and/or medications that must be taken during work hours)

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Specialized Support & Accommodations	Summarize those specific supports needed for successful employment
Technology	
Accessibility (physical)	
Personal Care	
Communication	
Other	

Educational History (Document highest level of education completed and school attended; May also summarize school reports if relevant to employment)

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Previous Work Experience (Describe any paid or unpaid work experiences, including community and school volunteer activities, paid employment; focus on the tasks and duties and also mention the employer)

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Check Place on The Path to Employment	Definition of Places
	1. Already engaged in employment and needs support for job stabilization, job improvement or career advancement
	2. Wants to obtain community employment but is not currently employed and needs support to obtain employment/identify career options and opportunities
	3. Is unsure about community employment and needs assistance and support to identify career options and employment opportunities/economic impact of decision not to work.
	4. Does not express a desire to work/needs support to learn more about careers and employment opportunities/economic impact of decision not to work.

Employment Themes (These are three specific areas of interest that have become evident through Discovery activities)	Possible Job Titles/ Industries
Theme 1	
Theme 2	
Theme 3	

Employment Goal

Action Steps:					
Activities:	Next Step:	How to Achieve?	By when?	Who can help?	Achievements/ Milestones?
Job Shadowing/ Job Try Outs					
Volunteering					
Job Coaching					
Paid Work Experiences					

