

Employment First Partnership

Provider Staff Professional Development Fact Sheet

Providers must be dually certified (approved by DODD & OOD) to provide Vocational Rehabilitation (VR) services to individuals eligible for DD services. If you are not a dually approved provider, please go to [Becoming an Employment First Partnership Provider](#) for more information.

Staff Credentials for Supported Employment Job Development (SEJD)

Each individual provider staff delivering SEJD (Tier I and Tier II) services through OOD **must** have successfully passed the Certified Employment Support Professional (CESP) exam through the Association of People Supporting Employment First (APSE) and/or have their Certified Rehabilitation Counselor (CRC) certification regardless of any previous training completed. CRC and CESP-certified staff may also provide other VR services, including on-the-job supports.

Providers submit staff's CESP or CRC documentation to the pcmu@ood.ohio.gov mailbox. If CESP or CRC documentation is submitted, no additional EF Partnership training is required; however, the training options listed below for Non-CRC and Non-CESP Certified staff are free and available to anyone.

Staff who do not have their CRC and/or are not CESP-certified **are not permitted** to provide Supported Employment Job Development (Tier I and II), but can provide the other VR services including On-The-Job Supports (ex: Coaching or Tier III). These staff must complete the following Supported Employment Trainings, which are available free of charge.

Supported Employment Training

Below are free Supported Employment Training opportunities for those seeking to learn more about Supported Employment or those who are providing On-The-Job Supports (ex: Coaching or SEJD Tier III) and are not CRC or CESP-certified.

[The Orientation to Supported Employment](#) online course in DODD MyLearning

- Create account or log in to [DODD MyLearning](#)
- To receive credit for this course, learners must complete all eight modules and pass each module quiz with a grade of 80% or greater.
- For technical issues with this and other DODD MyLearning courses, contact the ITS Help Desk at 1-800-617-6733 or ITSCallCenter@dodd.ohio.gov

[Integrated Employment Services](#) online course modules in DODD MyLearning

- Career Development
- Job Analysis
- Job Coaching
- Employer Engagement

To receive credit for this course, learners must complete all four(4) modules and pass each module quiz with a grade of 80% or greater.

DirectCourse *Temporary Allowance*

- [The Orientation to Supported Employment](#) online course in DODD MyLearning
 - Create account or log in to [DODD MyLearning](#)
 - To receive credit for this course, learners must complete all eight modules and pass each module quiz with a grade of 80% or greater.
 - For technical issues with this and other DODD MyLearning courses, contact the ITS Help Desk at 1-800-617-6733 or ITSCallCenter@dodd.ohio.gov

AND

- Select at minimum one course in each of the 3 topic areas (column) available in [DirectCourse](#)
 - *Create account or log in to [DirectCourse](#)*

Identifying & Providing On-the-Job Supports <i>Choose at least 1 course, all lessons must be completed within chosen course</i>	Employer Engagement & Customized Employment <i>Choose at least 1 course, all lessons must be completed within chosen course(s)</i>	Career Planning and Development <i>Choose at least 1 course, all lessons must be completed within chosen course</i>
<ul style="list-style-type: none"> ○ Performance Coaching and Support: Part 1 ○ Performance Coaching and Support: Part 2 	<ul style="list-style-type: none"> ○ Strategies for Job Development: Part 2 ○ Business Perspective ○ Networking & Job Creation (Both courses required if chosen) 	<ul style="list-style-type: none"> ○ Principles of Career Development ○ Strategies for Job Development: Part 1 ○ Using Work Incentives to Increase Self-Sufficiency ○ Employment Supports for People with Disabilities: Exploring Individual Preferences for Job Attainment

****All DirectCourse Coursework must be completed by June 30, 2022 to receive credit. ****

Please email employmentfirst@dodd.ohio.gov with any questions or concerns regarding any of the training requirements.